Mountain Artists Guild
Festival Rules 2023

You are required to have an Arizona Tax ID number. You may apply for this at
https://aztaxes.gov. Each exhibitor is responsible for the collection of appropriate
sales tax. The AZ Tax ID is required for all shows you participate in on the
Courthouse Square.

We are hoping for a wonderful Spring weekend, but please note that this is a rain or
shine event, and no refunds will be given due to weather conditions.

Please review these event RULES and notify us if you have any
questions:

• No tent stakes or anything that would pierce the ground. Vendor will be fined
  $50.00 per stake.
• Tent Weights must be elevated off the ground. Concrete blocks are not
  acceptable and cannot sit on the ground.
• PLEASE COME PREPARED with small blocks of wood or pvc pipe, not to
  exceed 2” X 4” and NO longer than 12” length to elevate your products off the
  grass. Have your booth /display set up before the start of the show.
• BOXES, COOLERS, TUBS, WHEELED SUITCASES, etc. must be off the grass
  and visibly elevated a MINIMUM 2”.
• No mats, rugs or ground cover of any kind allowed on grass.
• Do NOT tie or lean anything on trees, park furniture, flag or other county park
  fixtures.
• No driving on I-block walkways.
• Artists and artisans must display and sell items that are handmade by them
  and reflect design, creativity, and made by means of artistic expression and
  craftsmanship from the artist/artisan. Sale items that are created with the use of
  manufactured items should be altered from their original state or purpose by
  means of art/artisan input, expression, involvement, etc. NO RESALE!
• Artist must be present at the booth and BOOTH IS TO REMAIN OPEN
  DURING ALL HOURS OF THE EVENT.
• Only items that have been juried may be sold. Displays will be inspected
  periodically to assure items sold are consistent in quality to those represented
  in submitted photos.
• If you need a booth sitter for a necessary break, a volunteer will be provided to
  cover for you.
• No smoking is allowed within 10 feet of any booth.
• Security is provided both Friday and Saturday night. Security guards have suggested you leave a battery-operated light on inside your show tent at night so patrols can clearly detect anyone inside.
• Mountain Artists Guild Is not liable for loss or damage. Exhibitors leave their work at their own risk.

PARKING

• Exhibitor parking is NOT ALLOWED on or around the Courthouse Plaza during the event unless you are loading or unloading. Please MOVE vehicles to other parking areas in the downtown area.
• RV parking and overnight parking is provided free of charge to vendors at the Mile High Middle School track.

EVENT TIMELINE

Friday August 4th

4:00 - 6:30pm - Vendor check in at table near the timeline on the north side of the Courthouse. VENDORS WILL BE GIVEN THEIR PERMIT UPON CHECK IN. PERMIT MUST BE VISIBLY DISPLAYED ON YOUR SPACE DURING THE ENTIRE EVENT.

6:00pm - Mile High Track and Field open for RV and overnight parking (first come first serve, look for a separate email with a map and more details)

6:00pm - Goodwin St between Montezuma and Cortez closed to traffic

6:30pm - Vendors allowed to begin set up. SET UP MAY NOT BEGIN ANY EARLIER THAN 6:30PM. Parking Spaces around the plaza are reserved for vendors during this time. Vendors are also allowed to temporarily park in the turning lanes on Cortez and Montezuma for unloading.

8:00pm - First WALK THRU to check for County Rules and Regulations (no fines assessed at this time just verbal notices)
Saturday August 5th

8:00am - Official County Rules and Regulations Walk Thru (no fines assessed at this time just written notices).

9:00am - EVENT STARTS all booths must be ready for sales.

5:00pm - End of Day

Sunday August 6th

9:00am - EVENT STARTS all booths must be ready for sales.

10:00am - Official Rules and Regulations walk thru (fines may be assessed at this time if notices have not been adhered to).

4:00pm - EVENT WRAP (vendors must dispose of trash in the dumpsters NOT IN THE SMALL TRASH CANS).

4:00-8:00pm - There will be NO parking spaces reserved for vendors during this time. Vendors are allowed to temporarily park in the turning lanes on Cortez and Montezuma for loading.

8:00pm - All vendors must be completely cleared off grounds and booth spaces left in good condition and free of any trash, paper, zip ties, etc. Final walk thru with the County will take place and any vendors still on premises may be assessed fines.